Whether your school has moved to an integrated course to improve student motivation and retention rates, transition students to their core courses more quickly—or simply leverage the efficiencies of teaching reading and writing together, Fusion is for you!

Celebrating the inherent relationship between reading and writing, the Fusion texts emphasize the parallel traits between the disciplines and focus on overall literacy development rather than isolated skills.

Fusion: Integrated Reading and Writing delivers:

• Parallel strategies to analyze reading and generate writing
• High-interest professional and student writing models
• Specific reading strategies for each genre
• Integrated grammar instruction
• Extensive instructor support

NEW for Integrated Reading and Writing

Paragraph-level
Reading levels 8-10

Essay-level
Reading levels 10-12+

For more information, to view sample chapters, and more visit:

www.cengage.com/community/Fusion

“We would be excited to use this book. I have not seen anything that develops the reading-writing connection as effectively as this text has done.”
— Mary Etter, Davenport University

“I really like this book. Every chapter is very clearly and consistently organized with great instruction in the genre of writing, followed by reading strategies, sample essays, student writing, and finally some editing practice. It really consistently integrates reading and writing instruction in a way that makes the relationship between the two things explicit and incredibly clear. Students will see that as they improve their reading, they will improve their writing, and vice versa.”
— Julie Voss, Front Range Community College
Fusion: Integrated Reading and Writing, Book 1

Dave Kemper | University of Wisconsin, Milwaukee
Verne Meyer | Dordt College
John Van Rys | Redeemer University College
Patrick Sebranek | University of Wisconsin Whitewater

This Developmental English book for reading and writing at the paragraph level, designed for reading levels 8-10, connects the reading and writing processes so that they are fully reciprocal and reinforcing, using parallel strategies to analyze reading and to generate writing. Fusion: Integrated Reading and Writing, Book 1 teaches specific reading strategies with each essay genre and teaches rhetorical modes of writing as modes of thought. Grammar instruction is integrated in authentic writing, using high interest professional and student models.

KEY FEATURES

• The book consistently connects the reading and writing processes so that they are reciprocal and reinforcing.
• Students are introduced to parallel strategies to analyze reading and to generate writing (e.g., the traits, graphic organizers, questions, outlines, etc.).
• High-interest professional and student writing is included to provide students with models.
• Specific reading strategies are provided for each genre.
• Rhetorical modes of writing are presented as modes of thought.
• Grammar instruction is taught within the context of authentic writing.
• Aplia’s innovative and easy-to-use technology offers students interactive learning experiences and immediate feedback and offers instructors innovative teaching materials and automatically graded coursework.

TABLE OF CONTENTS

PART I: READING AND WRITING FOR SUCCESS
1. Academic Reading & Learning
2. The Rhetoric of Academic Reading
3. Academic Writing & Learning
4. The Rhetoric of Academic Writing
5. The Reading-Writing Connection (Summary Chapter)
   Analyzing Assignments. Using the Traits.

PART II: READING AND WRITING PARAGRAPHS
6. Summarizing
   Understanding Summaries. Learning Reading/Writing Strategies. Reading and Reacting to Summaries. Planning and Writing a Summary. Improving the Summary. Review and Enrichment.
7. Description
   Understanding Description. Learning Reading Strategies. Reading and Reacting to a Professional Paragraph. Reading and Reacting to a Student Paragraph. Planning and Writing a Paragraph. Improving the Paragraph. Review and Enrichment.
8. Narration
   Understanding Narration. Learning Reading Strategies. Reading and Reacting to a Professional Paragraph. Reading and Reacting to a Student Paragraph. Planning and Writing a Paragraph. Improving the Paragraph. Review and Enrichment.
9. Illustration
   Understanding Illustration. Learning Reading Strategies. Reading and Reacting to a Professional Paragraph. Reading and Reacting to a Student Paragraph. Planning and Writing a Paragraph. Improving the Paragraph. Review and Enrichment.
10. Definition
Understanding Definition. Learning Reading Strategies. Reading and Reacting to a Professional Paragraph. Reading and Reacting to a Student Paragraph. Planning and Writing a Paragraph. Improving the Paragraph. Review and Enrichment.

11. Process
Understanding Process. Learning Reading Strategies. Reading and Reacting to a Professional Paragraph. Reading and Reacting to a Student Paragraph. Planning and Writing a Paragraph. Improving the Paragraph. Review and Enrichment.

12. Classification
Understanding Classification. Learning Reading Strategies. Reading and Reacting to a Professional Paragraph. Reading and Reacting to a Student Paragraph. Planning and Writing a Paragraph. Improving the Paragraph. Review and Enrichment.

13. Cause-Effect
Understanding Cause-Effect. Learning Reading Strategies. Reading and Reacting to a Professional Paragraph. Reading and Reacting to a Student Paragraph. Planning and Writing a Paragraph. Improving the Paragraph. Review and Enrichment.

14. Comparison
Understanding Comparison. Learning Reading Strategies. Reading and Reacting to a Professional Paragraph. Reading and Reacting to a Student Paragraph. Planning and Writing a Paragraph. Improving the Paragraph. Review and Enrichment.

15. Argumentation
Understanding Argumentation. Learning Reading Strategies. Reading and Reacting to a Professional Paragraph. Reading and Reacting to a Student Paragraph. Planning and Writing a Paragraph. Improving the Paragraph. Review and Enrichment.

16. Reading & Writing Essays
Fusion: Integrated Reading and Writing, Book 2

Dave Kemper | University of Wisconsin, Milwaukee
Verne Meyer | Dordt College
John Van Rys | Redeemer University College
Patrick Sebranek | University of Wisconsin Whitewater

This Developmental English book for reading and writing at the essay level, designed for reading levels 10-12+, connects the reading and writing processes so that they are fully reciprocal and reinforcing, using parallel strategies to analyze reading and to generate writing. Fusion: Integrated Reading and Writing, Book 2 teaches specific reading strategies with each essay genre and teaches rhetorical modes of writing as modes of thought. Grammar instruction is integrated in authentic writing, using high interest professional and student models.

KEY FEATURES

• The book consistently connects the reading and writing processes so that they are reciprocal and reinforcing.
• Students are introduced to parallel strategies to analyze reading and to generate writing (e.g., the traits, graphic organizers, questions, outlines, etc.).
• High-interest professional and student writing is included to provide students with models.
• Specific reading strategies are provided for each genre.
• Rhetorical modes of writing are presented as modes of thought.
• Grammar instruction is taught within the context of authentic writing.
• Aplia’s innovative and easy-to-use technology offers students interactive learning experiences and immediate feedback and offers instructors innovative teaching materials and automatically graded coursework.

TABLE OF CONTENTS

PART I: READING AND WRITING FOR SUCCESS

1. Academic Reading & Learning

2. The Rhetoric of Academic Reading

3. Academic Writing & Learning

4. The Rhetoric of Academic Writing

5. The Reading-Writing Connection (Summary Chapter)
Analyzing Assignments. Using the Traits.

PART II: READING AND WRITING ESSAYS

6. Summarizing
Understanding Summaries. Learning Reading/Writing Strategies. Reading and Reacting to Summaries. Planning and Writing a Summary. Improving the Summary. Review and Enrichment.

7. Description

8. Narration
Understanding Narration. Learning Reading Strategies. Reading and Reacting to a Professional Narrative. Reading and Reacting to a Student Narrative. Planning and Writing a Narrative. Improving the Narrative (Revising and Editing). Review and Enrichment.

9. Illustration

10. Definition
11. Process

12. Classification

13. Cause-Effect

14. Comparison

15. Argumentation

16. Research Reports

PART III: SENTENCE WORKSHOPS

17. Sentence Basics

18. Simple, Compound, and Complex Sentences

19. Agreement
Subject-Verb Agreement. Pronoun-Antecedent Agreement.

20. Sentence Problems

PART IV: WORD WORKSHOPS

21. Noun

22. Pronoun
Personal Pronoun. Indefinite Pronoun. Relative Pronoun. Other Pronoun Types.

23. Verb

24. Adjective and Adverb

25. Conjunction and Preposition

PART V: PUNCTUATION AND MECHANICS WORKSHOPS

26. Comma

27. Other Punctuation

28. Quotation Marks and Italics
Quotation Marks. Italics.

29. Capitalization
Basic Capitalization Rules. Advanced Capitalization Rules.
Barbara Goldstein | Hillsborough Community College
Jack Waugh | Hillsborough Community College
Karen Linsky | Hillsborough Community College

Brief and basic in its coverage, Grammar to Go offers students a unique focus on sentence diagramming that helps them visualize and understand how words connect. Perfect as a primary text or as a supplement for courses with an emphasis on learning basic grammar and punctuation skills, this edition incorporates a wide range of new material to help students hone their skills.

NEW TO THIS EDITION
• A new feature, GrammarSpeak, provides guidance on common errors in daily speech and writing.
• Additional traditional practice sets and increased opportunities for writing practice offer students more ways to hone their writing skills.
• Expanded discussions of each chapter’s content appear on the book-specific website.

KEY FEATURES
• Unlike a handbook, this book helps students understand how language works, emphasizing understanding over memorization so that concepts and patterns become automatic as students move from simple to complex.
• Students learn how to “see” the various parts of the sentence through the use of diagramming, enabling them to understand how words relate and connect based on their position and function on the diagram frame.
• Each chapter allows students to participate in the discovery of each rule through a process of reasoning and evaluating as they construct sentences within particular patterns.
• Quick tips, parts of speech, and common misunderstandings appear in boxes for quick reference.

TABLE OF CONTENTS
PART I: LEARNING GRAMMAR BASICS
1. Getting Started
2. Sentence Patterns
3. Adjectives and Adverbs
4. Phrases
5. Verbs and Verbal Phrases
6. Word Order Variations
   Questions. There is/are and There was/were. Commands and Requests.
7. Clauses
8. Types of Sentences

PART II: PUTTING THE BASICS TO WORK
9. Sentence Fragments and Run-on Sentences
10. Commas
11. Other Punctuation and Capitalization
12. Pronoun Usage
13. Agreement
14. Modifier Usage
15. Sentence Coherence: Logic, Parallelism, and Shifts
16. Parts of Speech: Reference and Review
Selected Answers to Chapter Exercises.
Gina Hogan | Citrus College

Teaching grammar in blocks as part of a building activity provides students with an easy-to-remember image that helps them understand and apply good sentence construction. This building process helps students see how each grammar concept or building block sets the foundation for the next concept or building block; as a result, their confidence in writing grows the more they learn and practice. As the first book of the Building Better series, Building Better Grammar builds students’ knowledge of effective sentence construction to get them to the next step of putting sentences together successfully for coherent paragraphs and essays.

The Building Better series developed out of a need to help more students succeed in learning to write effectively. This technique of “building writing” makes the writing process a manageable one because it allows students to practice each concept or block separately, to see how it shapes subsequent blocks, and to increase their understanding and confidence along the way. Other books in the series are Building Better Paragraphs (page 23) and Building Better Essays (page 33).

Many writing books present grammar content too complexly without enough opportunities for practice or they present so many topics that they simply overwhelm the student. The Building Better series evolved with developmental students in mind. The textbooks are designed to be flexible enough that all college students or writing instructors can use them as a quick reference guide. Instructors looking for a rich focus on sentence construction, simple and brief explanations that are easy to remember, and variety of practice exercises will find it in Building Better Grammar. Economically priced, the book offers comprehensive coverage of grammar and is part of the Advantage Series.

**KEY FEATURES**

- **Building Block Organization.** Students first gain confidence by learning the basic elements of a sentence (such as subjects, verbs, and prepositions). As they transition to building more challenging sentences (such as compound, complex, and compound-complex), they retain their understanding of basic sentence structure and feel comfortable adding more variety to their writing. Model sentences demonstrate the kind of writing expected of students.

- **Value Priced.** As part of the Advantage Series, Building Better Grammar is affordably priced for students.

- **A Wide Range of Practice Opportunities.** Students participate in real, structured, writing exercises throughout every chapter of the book. The chapters encourage students to apply grammar skills to editing fiction and non-fiction texts and to writing on different topics in preparation for academic writing. The Building Skills exercises have students use increased levels of effort and independence to immediately practice newly learned skills, transitioning from identifying successful sentence writing in practice sets to producing their own effective sentences based on engaging, modern subjects.

- **A Focus on Collaboration.** Building Skills Together promotes collaborative work essential to writing and engagement.

- **Review.** Chapter Skills Review provides comprehensive, cumulative practice for each grammar concept.

- **Memory Tips.** Memory Tips present students with inventive, class-tested methods for remembering writing conventions and processes, many times with a unique mnemonic device. By highlighting important concepts, students can remember the steps to sentence construction and feel empowered when they set out to do the task on their own.
UNIT I: SUBJECTS, VERBS, AND SUBJECT-VERB AGREEMENT
1. The First Building Block: Subjects

2. The Second Building Block: Verbs

3. The Third Building Block: Subject-Verb Agreement
Subject-Verb Agreement. Rules for Subject-Verb Agreement. Singular Subject Rules. Plural Subject Rules. Subject Agreement and Regular and Irregular Verbs. Tricky Situations in Subject-Verb Agreement. Chapter Three Skills Review: Subject-Verb Agreement.

UNIT II: PRONOUNS
4. The Fourth Building Block: Pronouns

UNIT III: CLAUSES AND KINDS OF SENTENCES
5. The Fifth Building Block: Clauses

6. The Sixth Building Block: Kinds of Sentences

7. The Seventh Building Block: Avoiding Common Sentence Errors

UNIT IV: DESCRIPTORS, MODIFIERS, PARALLELISM
8. The Eighth Building Block: Adjectives and Adverbs as Modifiers

9. The Ninth Building Block: Using Modifiers Correctly

10. The Tenth Building Block: Parallelism

UNIT V: PUNCTUATION
11. The Eleventh Building Block: Comma Use

12. The Twelfth Building Block: Other Types of Punctuation

APPENDICES
Appendix A: Parts of Speech

Appendix B: Spelling

Appendix C: English as a Second Language Concerns
NEW FOR 2012 CLASSES
The Least You Should Know about English:
Writing Skills, Form B, International Edition
Paige Wilson | Pasadena City College
Teresa Ferster Glazier | Late, Western Illinois University

AVAILABLE NOW
The Least You Should Know about English:

COMING IN 2013
The Least You Should Know about English:
Writing Skills, Form C, 11th Edition

For over thirty years, students have mastered the basics of writing with Wilson and Glazier’s The Least You Should Know About English: Writing Skills. Uncomplicated, well established, and student tested, the Eleventh Edition continues to cover the essentials of spelling, word choice, sentence structure, punctuation, paragraph and essay writing—as well as more advanced skills such as argumentation and quotation—in a brief, easy-to-follow way. Each concept includes concise explanations accompanied by plentiful exercises (with corresponding answers in the back of the book for immediate feedback) so that students quickly grasp and reinforce what they learn. Popular Continuous Discourse exercises include tidbits from history, literature, science, and current events that engage students in the concepts being explored. When the course ends, this self-teaching text becomes an excellent reference tool for students to use in their future courses and careers.

FORMS A, B, AND C include identical “least you should know” explanations supported by different exercises, samples, and writing assignments—making each form unique. The three forms offer instructors unparalleled variety within each edition and provide students with options for additional practice beyond the classroom.

NEW TO THIS EDITION
• Part 1 has been reorganized to present “Spelling” before “Word Choice” and to discuss dictionary use throughout. Part 1 also includes helpful new ways to distinguish between “Words Often Confused.”
• Part 2 presents a streamlined “Using Pronouns” section and a revised “Avoiding Shifts in Person” section to clarify the use of first-person, second-person, and third-person pronouns.
• Part 3’s coverage of “Punctuation” is enhanced throughout, with references to the new “Choosing and Using Quotations” section in Part 4.
• Part 4 offers a comprehensive new section on “Choosing and Using Quotations,” complete with an explanation of signal phrases and their punctuation, as well as the use of brackets and ellipses when altering or shortening quoted material. Part 4 also now includes a discussion of first-person and third-person approaches to writing.

TABLE OF CONTENTS
PART 1: SPELLING AND WORD CHOICE
PART 2: SENTENCE STRUCTURE
PART 3: PUNCTUATION AND CAPITAL LETTERS
PART 4: WRITING
Answers/Index
Penelope Choy | Los Angeles City College, Emerita
Dorothy Goldbart Clark | California State University, Northridge

Covering the important rules of grammar, usage, and syntax, this text provides clear explanations and numerous examples to help students succeed. Material is presented in manageable segments, from simple to complex, enabling students to master each concept before moving on. Exercises help them strengthen their grammar and the book-specific website has grammar reviews that ensure that they master the material. Having stood the test of time in the classroom, Basic Grammar and Usage is also ideal for independent study, work in the writing lab, and as a reference for ESL students.

KEY FEATURES

• In each lesson, students receive clear explanations of specific grammar rules and structures along with numerous examples for each point.
• Every lesson is followed by two exercises. Exercise A focuses on the material in that particular lesson and Exercise B reviews material covered in earlier lessons in the unit to ensure that students remember material previously studied.
• Each unit ends with a composition that the students must proofread for errors and then correct to demonstrate their mastery of the material.
• A grammar chart on the inside of the front cover lists linking and helping verbs, common prepositions, and types of conjunctions for easy reference.
• This edition is also available with a time-saving Instructor’s Manual with answers to the “B” exercises, detailed unit tests, diagnostic tests for each unit, and corresponding achievement tests that help determine students’ progress.

TABLE OF CONTENTS

UNIT I: IDENTIFYING SUBJECTS AND VERBS
1. Sentences with One Subject and One Verb
2. Multiple Subjects and Verbs
3. Distinguishing Between Objects of Prepositions and Subjects
4. Main Verbs and Helping Verbs

UNIT II: SUBJECT VERB AGREEMENT
5. Recognizing Singular and Plural Subjects and Verbs
6. Indefinite Pronouns as Subjects
7. Subjects Understood in a Special Sense
8. Subjects Joined by Conjunctions

UNIT III: IDENTIFYING AND PUNCTUATING THE MAIN TYPES OF SENTENCES
9. Compound Sentences
10. Complex Sentences
11. Avoiding Run-On Sentences and Comma Splices
12. Correcting Fragments

UNIT IV: PUNCTUATION THAT “SETS OFF” OR SEPARATES
13. Parenthetical Expressions
14. Appositives
15. Restrictive and Nonrestrictive Clauses
16. Commas with Introductory Phrases, Series, Dates, and Addresses

UNIT V: PRONOUN USAGE
17. Subject, Object, and Possessive Pronouns
19. Agreement of Pronouns with Their Antecedents
20. Order of Pronouns and Spelling of Possessives

UNIT VI: CAPITALIZATION, MORE PUNCTUATION, PLACEMENT OF MODIFIERS, PARALLEL STRUCTURE, AND IRREGULAR VERBS
21. Capitalization
22. Additional Punctuation
23. Misplaced and Dangling Modifiers
24. Parallel Structure
25. Irregular Verbs

UNIT VII: PARAGRAPHS
26. Writing Effective Paragraphs
Answers to “A” Exercises. Index.
Gayle Feng-Checkett | St. Charles Community College
Lawrence Checkett | St. Charles Community College

With its flexible and effective organization, varied and focused practice, and interesting writing assignments, The Write Start: Sentences to Paragraphs with Professional and Student Readings, 5th Edition combines writing and grammar instruction to help students build the core skills necessary for becoming effective writers. English as a Second Language pedagogy, from which all developing writers can benefit, informs the entire text. This new edition has been reorganized to better reflect the way that instructors teach the material. Combining chapters in this edition enhances the text’s navigability.

NEW TO THIS EDITION

• New exercises on sentence fragments and sentence combining provide students with additional practice.
• New timely and thought-provoking professional and student readings have been added.
• Self-assessment questionnaires and end-of-chapter Writing Opportunities encourage students to see themselves as experts who will use writing in their careers.
• Icons that represent the building block approach to learning sentence and paragraph skills have been added.
• Additional exercises focus on the common English grammar errors.
• Fleisch-Kincaid reading levels are now included in the Annotated Instruction Edition.

TABLE OF CONTENTS

Getting Started
1. The Important Elements of Good Writing

PART I: WRITING EFFECTIVE SENTENCES
2. The Simple Sentence and the Independent Clause
3. Linking Independent Clauses Using the Comma and Coordinators
4. Combining Independent Clauses Using the Semicolon
   Chapter Self-Assessment Test.
5. Combining Independent Clauses Using the Adverbial Conjunction
   Putting It All Together. Chapter Self-Assessment Test.
6. Adding a List
   Punctuating and Placing the List. Parallelism in a Series. Using a Colon to Add Sentence Variety. Chapter Self-Assessment Test.
7. The Dependent Clause
   Independent versus Dependent Clauses. Punctuating Dependent Clauses. Chapter Self-Assessment Test.
8. Adding Information to Sentences

PART II: WRITING EFFECTIVE PARAGRAPHS
9. The Paragraph
10. Description
   Types of Description. Dominant Impressions. Sensory

11. Narration

12. Using Examples

13. Classification

14. Process

15. Comparison and Contrast

16. Definition

17. Persuasion (Including Cause and Effect)

PART III: WRITING EFFECTIVE ESSAYS

18. The Essay

THE WRITER’S RESOURCES


CAPITALIZATION AND NUMBERS: Capitalization. Numbers.


DESCRIPTION: ONE MAN’S KIDS, DANIEL MEIER. The Ice Cream Truck, LUIS J. RODRIGUEZ. Halloween Havoc, ERIN NELSON (STUDENT).

NARRATION: The Roommate’s Death, JAN HAROLD BRUNVAND. The Eye of the Beholder, GRACE SUH. Andriyivsky Descent, OKSANA TARANOVA (STUDENT).


CLASSIFICATION: Why We Carp and Harp, MARY ANN HOGAN. The Plot Against People, RUSSELL BAKER. Michelangelo Madness, MARTIN BRINK (STUDENT).

PROCESS: Conversational Ballgames, NANCY MASTERSAKAMOTO. Strive to Be Fit, Not Fanatical, TIMOTHY GOWER. How to Become a Successful Student, AARON BREITE (STUDENT).

COMPARISON AND CONTRAST: THE PEOPLE IN ME, ROBIN D. G. KELLEY. Living on Tokyo Time YNNNIKA BUTLER. The Family Sedan Versus Dad’s Sports Car, YVONNE OLSON (STUDENT).


Limited Answer Key. Glossary.
WRITE 1: Sentences and Paragraphs
Dave Kemper | University of Wisconsin, Milwaukee
Verne Meyer | Dordt College
John Van Rys | Redeemer University
Patrick Sebranek | University of Wisconsin, LaCrosse

Created by a “student-tested, faculty-approved” review process, WRITE 1: Sentences and Paragraphs is the first book in a two-book series devoted to helping students succeed as writers in college and in the workplace. The series is built on the premise that today’s students must develop effective communication skills in order to thrive in our information-driven world. WRITE 1 includes extensive coverage of writing, speaking, collaborating, and thinking critically, all at a value price. Each chapter of WRITE 1 clearly defines the chapter’s learning outcomes and begins with a visual prompt to encourage critical thinking. An anthology with varied and diverse readings is included in the back of the text, engaging students with perspectives from around the globe while reinforcing important writing strategies. Student-tested and faculty-approved “In Review” cards for major concepts in the book can be torn out of the text for easy review and study. For your class preparation, WRITE 1 offers “Instructor Prep” cards with teaching tips, and a list of corresponding resources for major concepts in the book.

KEY FEATURES

• The text provides students with accessible and exemplary models of sentences, paragraphs, and essays. Before they begin to write, they read and respond both verbally and on the page. And as they write, they will read and respond to other student works. Numerous activities throughout WRITE 1 support the reading-writing and speaking-listening connections, and all of Part I is devoted to teaching the inextricable link between reading and writing.

• WRITE 1 not only explains the steps students should take during a writing project but also tells them what to include—the traits, such as ideas, organization, voice, word choice, sentence fluency, conventions, and design.

• In Review cards at the back of the student edition are a detachable study tool containing the key information for major concepts in the book.

• A full suite of unique learning tools that appeal to different learning styles is available to students with the purchase of a new book. Online resources include bonus chapters and student models, interactive quizzes, flashcards, videos linked to chapter content, and podcasts.

TABLE OF CONTENTS

PART 1: WRITING AND READING FOR SUCCESS
1. Writing and Learning
2. Reading and Learning
3. Making the Writing-Reading Connection

PART 2: THE WRITING PROCESS AND THE TRAITS OF WRITING
4. Using the Writing Process and the Traits
5. Prewriting
6. Drafting
7. Revising
8. Editing

PART 3: DEVELOPING PARAGRAPHS AND ESSAYS
9. Description, Illustration, and Definition
10. Narrative Paragraph and Paragraphs
11. Classification Paragraph
12. Process Paragraph
13. Comparison-Contrast Paragraph
14. Cause-Effect Paragraph
15. Argument Paragraph
16. Writing Essays

PART 4: SENTENCE WORKSHOPS
17. Sentence Basics
18. Simple, Compound, and Complex Sentences
19. Sentence Style
20. Agreement
21. Sentence Fragments
22. Comma Splices, Run-Ons, and Ramblers
23. Additional Sentence Problems

PART 5: WORD WORKSHOPS
24. Noun
25. Pronoun
26. Verb
27. Adjective and Adverb
28. Conjunction and Preposition

PART 6: PUNCTUATION AND MECHANICS WORKSHOPS
29. Comma
30. Apostrophe
31. Semicolon, Colon, Hyphen, Dash
32. Quotation Marks and Italics
33. Capitalization

PART 7: READINGS
34. Narrative Essays
35. Process Essays
36. Comparison-Contrast Essays
37. Cause-Effect Essays
38. Argument Essays
Grassroots with Readings: The Writer's Workbook, 10th Edition
Susan Fawcett

Using her unique M-A-P approach (Model-Analysis-Practice), Susan Fawcett’s books have guided hundreds of thousands of students through the writing process, from foundations of grammar, mechanics, and spelling, through writing clear sentences and well-organized paragraphs. Her inductive approach; plentiful, high-interest student models and practices; and contemporary readings engage and motivate students. This edition of Grassroots features improved grammar coverage and emphasizes proofreading, with a new Chapter 6 that teaches specific proofreading strategies and shows students how to recognize, track, and correct their personal “error patterns.” Every subsequent chapter offers a proofing strategy for the concept being taught.

KEY FEATURES

- **Restructured grammar chapters:** In response to feedback from instructors, the author has rebalanced many grammar chapters by adding more material on prepositions early in the text, creating new charts showing the meanings of conjunctions, revising practice exercises to have fewer write-on lines and more variety, and including a number of new practices.

- **Exercises and readings:** More than forty new, diverse practice exercises, student paper excerpts, and end-of-text reading selections provide exciting, thought-provoking topics that motivate students to produce their own writing.

- **Visuals:** Over 45 full-color photographs, including advertisements, movie clips, paintings, cartoons, and screen shots, teach students to evaluate visual media.

- **Instructor material:** New “Learning Styles Tips” in the Annotated Instructor’s Edition provide suggestions for maximizing student learning and retention according to individual learning styles.

TABLE OF CONTENTS

UNIT 1: WRITING EFFECTIVE PARAGRAPHS
1. Exploring the Writing Process
2. Prewriting to Generate Ideas
3. Developing Effective Paragraphs
4. Improving Your Paragraphs
5. Moving from Paragraph to Essay
6. Proofreading to Correct Your Personal Errors

UNIT 2: WRITING COMPLETE SENTENCES
7. Subjects and Verbs
8. Avoiding Sentence Fragments

UNIT 3: USING VERBS EFFECTIVELY
9. Present Tense (Agreement)
10. Past Tense
11. The Past Participle in Action
12. Progressive Tenses (TO BE + -ING Verb Form)
13. Fixed-Form Helping Verbs and Verb Problems

UNIT 4: JOINING IDEAS TOGETHER
14. Coordination
15. Subordination
16. Avoiding Run-Ons and Comma Splices
17. Semicolons and Conjunctive Adverbs
18. Relative Pronouns
19. -ING Modifiers

UNIT 5: CHOOSING THE RIGHT NOUN, PRO-NOUN, ADJECTIVE, ADVERB, OR PREPOSITION
20. Nouns
21. Pronouns
22. Adjectives and Adverbs
23. Prepositions

UNIT 6: REVISING FOR CONSISTENCY AND PARALLELISM
24. Consistent Tense
25. Consistent Person
26. Parallelism

UNIT 7: MASTERING MECHANICS
27. Capitalization
28. Commas
29. Apostrophes
30. Direct and Indirect Quotations
31. Putting Your Proofreading Skills to Work

UNIT 8: IMPROVING YOUR SPELLING
32. Spelling
33. Look-Alikes/Sound-Alikes

UNIT 9: READING SELECTIONS AND QUOTATION BANK
Lee Brandon | Mt. San Antonio College

*At a Glance: Sentences, Fifth Edition*, is unrivaled in delivering engaging, effective, and affordable basic instruction to English students and others. Using exercises, examples, and writing applications, the Fifth Edition continues the focus on sentence writing, with detailed attention to grammar, rhetoric, sentence variety, sentence combining, diction, capitalization, punctuation, and spelling. A reproducible Writing Process Worksheet, found both at the end of the Student Overview and online at the Student and Instructor Companion Sites, is designed to provide guidance for students and save time and effort for instructors. *At a Glance: Sentences* culminates with succinct yet comprehensive coverage of the writing process, basic instruction in eight common writing patterns, and an increased emphasis on critical thinking.

**KEY FEATURES**

- Seventeen objective and writing exercises on verbs, sentence combining, and correcting fragments, comma splices, and run-ons are new.
- This textbook is supported online by an abundance of new, free material, including PowerPoint slides, quizzes, exercises, guides, and forms.
- The basic instruction in writing patterns has been further refined in Chapter 13.
- Transitional words specific for eight patterns of writing have been added to Chapter 13.
- Additional Reading-Based, Cross-Curricular, Career-Related, and General writing topics appear in Chapter 13.

**TABLE OF CONTENTS**

1. Parts of Speech
2. Subjects and Verbs
3. Kinds of Sentences
4. Combining Sentences
5. Correcting Fragments, Comma Splices, and Run-Ons
6. Balancing Sentence Parts
7. Verbs
8. Pronouns
9. Adjectives and Adverbs
10. Punctuation and Capitalization
11. Spelling and Commonly Confused Words
12. The Writing Process: Paragraphs and Essays
13. Combined and Specific Patterns of Writing and Writing Topics

Lee Brandon | Mt. San Antonio College
Kelly Brandon | Santa Ana College

Sentences, Paragraphs, and Beyond is the first in the popular two-level Brandon series. Written in an informal, engaging tone, this easy-to-use text incorporates sentence-level grammar and mechanics with in-depth instruction in the writing process and patterns of writing. Reading instruction offers students the opportunity to analyze readings and practice the reading-based writing required in academic environments. Students will master common writing patterns while learning to use texts as a springboard for their own writing in the form of summary, reaction, or response. High-interest, distinctive readings are integrated throughout the Sixth Edition for analysis and as models of good writing. Clear, explicit writing prompts support each reading and focus on reading-based, cross-curricular, career-related, and general topics. In addition, the photo/art program promotes critical thinking, lively discussion, and analytical writing. Flexibility of instruction permits instructors to emphasize the paragraph or the essay, or to mix units.

KEY FEATURES

- More than 40 percent of the 52 readings are new to this edition, including an abundance of third-person essays.
- Career-related readings explore topics and themes that directly apply to the world of work.
- “Transitional Words” boxes in Chapters 18-24 help students to develop their writing in each of the major patterns, for sentences, paragraphs, and short essays.
- Contextualized grammar exercises help students master sentence writing essentials.
- Comprehensive coverage of the basics teaches beginning writers how to write strong sentences, paragraphs, and short essays that are both grammatically correct and well developed.
- Writing Process Worksheets guide students in the stages of writing.

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3. Subjects and Verbs
4. Kinds of Sentences
5. Combining Sentences
6. Correcting Fragments, Comma Splices, and Run-Ons
7. Verbs
8. Pronouns
9. Adjectives and Adverbs
10. Balancing Sentence Parts
11. Punctuation and Capitalization
12. Spelling and Phrasing
13. Brief Guide for ESL Students

PART III: USING THE WRITING PROCESS

PART IV: WRITING PARAGRAPHS AND ESSAYS: INSTRUCTION, WITH INTEGRATED READING SELECTIONS
15. The Writing Process: Stage Two: Writing the Controlling Idea/Organizing and Developing Support
16. The Writing Process: Stage Three: Writing/Revising/Editing
17. Paragraphs and Essays
18. Descriptive Narration: Moving Through Space and Time
19. Exemplification: Using Examples
20. Analysis by Division: Examining the Parts
22. Cause and Effect: Determining Reasons and Outcomes
23. Comparison and Contrast: Showing Similarities and Differences
24. Argument: Writing to Persuade
Pam Altman | San Francisco State University
Mari Caro | San Francisco State University
Lisa Metge-Egan
Leslie Roberts

This workbook uses sentence-combining techniques to help students develop confidence in their writing at the sentence level and practice communicating their ideas in clear sentence structures. Each unit in this text focuses on a specific sentence-level technique followed by a set of sentence-combining exercises involving a narrative story or factual topic. Through this innovative story-telling approach, students practice viewing individual sentences as part of a larger context and develop their sentence expansion skills.

KEY FEATURES
• Sentence-joining and sentence-modifying activities teach students to produce specific, concise, fluent sentences.
• Exercises at the end of each unit use a story-telling approach to show students how individual sentences operate in a larger context.
• Review exercises are grouped around a factual topic and guide students through a sequence of sentence-combining prompts that illustrate logical relationships between sentences.

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7. Showing Logical Relationships with Transition Words
8. Joining Parallel Structures
9. Modifying Nouns with Adjectives
10. Modifying Nouns with Prepositional Phrases
11. Modifying Nouns with Appositives
12. Modifying Nouns with Adjective Clauses
13. Modifying Sentences with Verbal Phrases
14. Final Review Exercises

William Salomone | Palomar College
Stephen McDonald | Palomar College

The first text to effectively integrate grammar instruction with writing practice, Inside Writing continues to provide students with extensive writing exercises specifically designed to support and reinforce the rules of grammar, usage, and mechanics. Using engaging allusions and humorous examples and exercises throughout the text, ranging in topics from Karl Marx to The Simpsons, Inside Writing encourages students to look beyond the simple mechanics of writing as they learn to communicate their thoughts clearly and effectively.

Inside Writing: A Writer’s Workbook, Form B, 6th Edition
William Salomone | Palomar College
Stephen McDonald | Palomar College

Effectively integrating grammar instruction with writing practice, Inside Writing: A Writer’s Workbook with Readings, Form B combines a thorough introduction to essential writing concepts with abundant examples and exercises to help students become more effective writers. Inside Writing uses a clear and consistent structure to break down complex material into manageable segments and to facilitate student learning. In every chapter, dedicated sections cover the major principles of basic grammar, sentence construction, and paragraph writing.
Get Writing: Sentences and Paragraphs, 2nd Edition
Mark Connelly | Milwaukee Area Technical College

Get Writing: Sentences and Paragraphs is a flexible textbook that meets the needs of a variety of developmental writers including recent high school graduates, working adults, and those for whom English is a second language.

Get Writing gives students the opportunity to acquire skills and develop confidence through their own writing. It motivates and shows relevance by having students write for various purposes and write about their own goals, families, jobs, college-life, personal interests, and the world around them. Throughout the book students have the opportunity to express themselves on a range of issues and then to examine and improve their words, sentences, and paragraphs. Above all, Get Writing asks students to think critically and sharpen their editing skills by asking them two basic questions: “What are you trying to say?” and “What have you written?”

KEY FEATURES

• **Visual writing prompts:** Images that depict jobs, family, school life, popular culture, and social issues are used to encourage students to analyze and question what they see. Photos are shown in pairs to encourage students to examine similar or contrasting concepts.

• **Critical thinking assignments:** Students are motivated by exercises that invite them to write about relevant everyday experiences and to express their opinions on issues ranging from national security to their favorite television show.

• **Writing and editing exercises:** Students develop their own sentences and paragraphs and then look for ways to correct and improve their writing. To meet a range of student interests, exercises cover diverse topics, including popular culture, recent events, academic concerns, and professional issues. Sequenced exercises give students the opportunity to identify and repair individual sentences and errors in context. Progressive exercises combine errors from previous chapters to provide students a chance to master their editing skills.

• **Brief handbook section:** A special section summarizes grammar and mechanics for easy reference, eliminating the need for a separate handbook.

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4. Supporting Topic Sentences with Details
5. Developing Paragraphs Using Description
6. Developing Paragraphs Using Narration
7. Developing Paragraphs Using Example
8. Developing Paragraphs Using Comparison and Contrast
9. Developing Paragraphs Using Cause and Effect
10. Toward the Essay
11. Writing at Work

**PART III: WRITING SENTENCES**
12. Recognizing the Power of Words
13. Writing Sentences
14. Avoiding Fragments
15. Building Sentences Using Coordination and Subordination
16. Repairing Run-ons and Comma Splices
17. Correcting Dangling and Misplaced Modifiers
18. Understanding Parallelism

**PART IV: UNDERSTANDING GRAMMAR**
19. Subject-Verb Agreement
20. Verb Tense, Mood, and Voice
21. Pronoun Reference, Agreement, and Case
22. Adjectives and Adverbs
23. Using Prepositions

**PART V: USING PUNCTUATION AND MECHANICS**
24. Using Commas and Semicolons
25. Using Other Marks of Punctuation
26. Using Capitalization
27. Correcting Spelling Errors

Lee Brandon | Mt. San Antonio College
Kelly Brandon | Santa Ana College

Predicated on the idea that reading and writing are linked, and that good writing is the product of thoughtful and systematic revision, *Paragraphs and Essays* continues to motivate students with its hallmark tell-show-engage instruction. Comprehensive, flexible, and relevant, this text includes ample demonstrations of good professional and student writing, and an abundance of reading-based, high-interest general, cross-curricular, and career-related topics and prompts. Reading-based writing provides experience in critical thinking that enables students to write with insightful substance across the disciplines and transition smoothly to the next level of the English program.

In the twelfth edition of this best-seller, the Brandons’ long-term commitment to relentless revision and rigorous editing is further expanded by the launching of the *Brandon Guide for Revising and Editing*, an acronym-centered method that students can use as they first write and then apply for quality control before submitting assignments. The *Brandon Guide*, in turn, is supported by the also-new *Top 25 Editing Errors*, a unit dedicated to eradicating, or at least minimizing, repeated problems in mechanics that bedevil students and appropriate much time from instructors who are evaluating assignments.

NEW TO THIS EDITION

- The *Brandon Guide for Revising and Editing* shows students how to write recursively as they revise with CLUESS (“clues”)—Coherence, Language, Unity, Emphasis, Support, and Sentences—and edit with CGPS—Capitalization, Grammar, Punctuation and Spelling. By the end of the semester, what the students did initially by applying the ten elements of these acronyms will be done intuitively for a comprehensive strategy. Used mainly for helping students first while they write and then as a quality control device just before submitting assignments, the *Brandon Guide* can also be utilized—with slight modification—for different purposes: peer reviewing, collaborative writing, conducting student-instructor conferences, and reinforcing department objectives and exit testing standards. Each of Chapters 7-15 concludes with a mode-specific, paragraph-long exercise covering all elements of CLUESS and CGPS.

- The *Top 25 Editing Errors* explains the most commonly marked errors, reinforces correct writing, and supports the Brandon Guide through nine error-targeted exercises in the *Handbook*, providing a systematic approach for identifying and eradicating the 25 most commonly marked errors in CGPS: Capitalization, Grammar, Punctuation, and Spelling.

- Charts for recording student needs and progress in working with the elements of CLUESS and CGPS evaluated assignments are located just inside the front cover of the textbook, with printable copies in the Student Companion Site, Instructor Companion Site, and Instructor Resource Manual.

- The expanded *Writing Process Worksheet*—an overarching, flexible organizational plan—helps students explore and focus topics, organize support, and write assignments with thorough, comprehensive revising and editing. The textbook presents student examples of the worksheet in each of twelve chapters, showing how a paragraph or an essay evolves with all stages of writing. The *Brandon Guide for Revising and Editing* and the *Top 25 Editing Errors* are integrated into the plan. A blank printable form appears in the textbook and on the Student and Instructor Companion Sites. Stapled to the final draft of an assignment, the worksheet becomes a document that tracks work from idea to its complete expression.

- Of the 63 readings, 20 are new, including “How Facebook Ruins Friendships,” “Dreaming on the Day of the Dead,” “Loving People Who Love Themselves,” “An American in Mexico,” and “Pro/Con: Should the Legal Age for Drinking Be Lowered to 18?”

- An extensive number and variety of writing prompts and writing topics, many new to this edition, are designated as reading-based, cross-curricular, career-related, and high-interest general topics.
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2. The Writing Process: Stage Two

3. The Writing Process: Stage Three

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PART II: LINKING READING AND WRITING

6. Reading for Thinking, Discussion, and Writing

PART III: WRITING PARAGRAPHS AND ESSAYS: INSTRUCTION, WITH INTEGRATED READING SELECTIONS

7. Descriptive Narration: Moving Through Space and Time

8. Exemplification: Writing with Examples

9. Analysis by Division: Examining the Parts


11. Cause and Effect: Determining Reasons and Outcomes
Paragraphs and Essays

(Continued from previous page.)


12. Classification: Establishing Groups

13. Comparison and Contrast: Showing Similarities and Differences

14. Definition: Clarifying Terms

15. Argument: Writing to Persuade

PART IV: USING SOURCES

16. Writing the Research Paper

PART V: HANDBOOK

17. Handbook: Writing Effective Sentences
Get Writing: Paragraphs and Essays, 3rd Edition
Mark Connelly | Milwaukee Area Technical College

Get Writing: Paragraphs and Essays helps developmental students learn to think and plan before they write and evaluate their own and others’ writing through features called Critical Thinking: What Are You Trying to Say? and Revision: What Have You Written? The text helps those who are struggling with writing requirements, including recent high school graduates, returning students, or those for whom English is a second language. Integrated exercises enable them to practice what they have just learned, and student papers in annotated first and revised drafts provide realistic models. Sample professional writing demonstrates how writers understand the context of their writing, utilize writing strategies, and make language choices. Writing prompts and collaborative writing projects teach students how to write personal, academic, or work-related papers, and how to evaluate their own and others’ writing.

NEW TO THIS EDITION

• New “Ten Minute Writing” practice prompts students to practice writing with a time limit.
• New photographs provide contemporary images to be used as thinking and writing prompts, such as a photograph of a protester in Egypt carrying a Facebook sign.
• Material has been added to The College Writing Context, including the need to think critically and evaluate sources in Chapter 1, Why Write?
• “Avoiding Plagiarism” is now addressed in Chapter 1, as well as in later chapters, to ensure that students understand how to obtain, incorporate, and document sources.
• Sample student papers are annotated to show how to incorporate and appropriately acknowledge sources using MLA style.

KEY FEATURES

• Strategies and Steps for Writing boxes provide numbered lists to guide students in planning, writing, and revising their work.
• Writing at Work documents and professional essays illustrate how writers use patterns of development in the workplace.
• Top Twenty icons, identified by a national survey of developmental writing instructors, alert students to the most common writing problems.
• Exercises following each major topic enable students to practice what they have just learned, by writing or revising sentences, paragraphs, and short essays.
• Get Writing prompts provide suggested writing topics; within every writing chapter, one Get Writing prompt focuses on a contemporary image to encourage students to evaluate and write about what they see.
• Get Thinking and Writing assignments provide challenging topics from everyday situations at work or school; Working Together features encourage students to work together to analyze, revise, or respond to essays or writing topics.
• Sample student essays from a variety of disciplines are followed by questions that prompt students to analyze the writing, evaluate the writer’s strategy, and determine how specific language choices inform the writing.
• A brief Handbook at the end of the text provides basic instruction on sentence structure, common sentence errors, and rules and strategies for correct grammar, mechanics, and spelling.
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5. Developing Paragraphs Using Description

6. Developing Paragraphs Using Narration

7. Developing Paragraphs Using Example

8. Developing Paragraphs Using Definition

9. Developing Paragraphs Using Comparison and Contrast

10. Developing Paragraphs Using Division and Classification

11. Developing Paragraphs Using Process

12. Developing Paragraphs Using Cause and Effect

13. Developing Paragraphs Using Argument

PART 3: WRITING ESSAYS
14. Planning Essays
The Building Better series developed out of a need to help more students succeed in learning to write effectively. This technique of “building writing” makes the writing process manageable because it allows students to practice each concept or block separately, to see how it shapes subsequent blocks, and to increase their understanding and confidence along the way. Many writing books present content too complexly without enough opportunities for practice, or present so many topics that simply overwhelm the student. The Building Better series evolved with developmental students in mind; the textbooks are designed to be flexible enough that all college students or writing instructors can use them as a quick reference guides. Economically priced, this offers comprehensive coverage of the paragraph and is part of the Advantage Series.

**KEY FEATURES**

- **Building Block Organization.** Using the “building” theme, the author breaks patterns of writing into two building units. The first unit addresses formal or prescriptive paragraph structures, and the second covers informal or loose paragraph structures with each chapter building on the skills discussed in previous chapters.

- **Varied Writing Practice.** Students participate in real, structured, writing exercises throughout every chapter of the book. The Building Skills exercises have students use increased levels of effort and independence to immediately practice newly learned skills, transitioning from identifying successful sentence writing in practice sets to producing their own effective sentences.

- **A Focus on Collaboration.** Building Skills Together promotes collaborative work essential to writing and engagement, and Peer Feedback Worksheets facilitate effective collaboration.

- **Review.** Chapter Skills Review provides comprehensive, cumulative practice for each grammar concept.

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**UNIT I: BUILDING THE FOUNDATION: THE WRITING PROCESS**

Why Write? The Writing Process. Place to Start.

1. Prewriting and Planning Ideas

2. Writing Stand Alone Paragraphs

3. Rewriting Stand Alone Paragraphs

**UNIT II: BUILDING TIGHTLY STRUCTURED PARAGRAPHS**

4. Illustration: Building Paragraphs with Examples

5. Cause and Effect: Building Paragraphs with Reasons and Results

6. Classification: Building Paragraphs with Classes

7. Comparison/Contrast: Building Paragraphs with Similarities or Differences

**UNIT III: BUILDING LOOSELY STRUCTURED PARAGRAPHS**

8. Description: Building Paragraphs with Imagery

9. Narration: Building Paragraphs with Stories

10. Definition: Building Paragraphs with Clarifications

**UNIT IV: BUILDING AN ESSAY FROM PARAGRAPHS**

11. Writing an Essay
Write 2: Paragraphs and Essays

Dave Kemper | University of Wisconsin, Milwaukee
John Van Rys | Redeemer University
Patrick Sebranek | University of Wisconsin, LaCrosse
Verne Meyer | Dordt College

Created by a “student-tested, faculty-approved” review process, WRITE 2: Paragraphs and Essays is the second book in a two-book series devoted to helping students succeed as writers in college and in the workplace. The series is built on the premise that today’s students must develop effective communication skills in order to thrive in our information-driven world. WRITE 2 includes extensive coverage of writing, speaking, collaborating, and thinking critically, all at a value price. Each chapter of WRITE 2 clearly defines the chapter's learning outcomes and begins with a visual prompt to encourage critical thinking. Student-tested and faculty-approved “In Review” cards accompany each part and can be torn out of the text for easy review and study. An anthology with varied and diverse readings is included in the back of the text, engaging students with perspectives from around the globe while reinforcing important writing strategies. For your class preparation, WRITE 2 offers Instructor Prep cards with teaching tips, key terms and definitions, and a list of corresponding resources.

KEY FEATURES

• The text provides students with accessible and exemplary models of sentences, paragraphs, and essays. Before they begin to write, they read and respond both verbally and on the page. As they write, they will read and respond to other students’ works.
• Numerous activities throughout WRITE 2 support the reading-writing and speaking-listening connections, and all of Part I is devoted to teaching the inextricable link between reading and writing.
• Shorter chapters in a contemporary design present content in an engaging and accessible format without minimizing coverage.
• A full suite of unique learning tools that appeal to different learning styles is available to students.

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1. Writing and Learning
2. Reading and Learning
3. Making the Writing-Reading Connection

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6. Drafting
7. Revising
8. Editing

PART 3: DEVELOPING PARAGRAPHS
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10. Illustration and Process
11. Definition and Classification
12. Cause-Effect and Comparison-Contrast
13. Argument and Problem-Solution

PART 4: DEVELOPING ESSAYS
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18. Cause-Effect Essay
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PART 5: SENTENCE WORKSHOPS
20. Sentence Basics
21. Simple, Compound, and Complex Sentences
22. Sentence Style
23. Agreement
24. Sentence Fragments
25. Comma Splices, Run-Ons, and Ramblers
26. Additional Sentence Problems

PART 6: WORD WORKSHOPS
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PART 7: PUNCTUATION AND MECHANICS WORKSHOPS
32. Comma
33. Apostrophe
34. Quotation Marks and Italics
35. Capitalization

PART 8: READINGS
36. Narrative Essays
37. Process Essays
38. Comparison-Contrast Essays
39. Cause-Effect Essays
40. Argument Essays
Lee Brandon / Mt. San Antonio College

The Fifth Edition of At a Glance: Paragraphs guides students through the process of prewriting and writing paragraphs and optional short essays in specific and combined rhetorical modes. This text features forty integrated reading selections with accompanying quizzes on the Student Companion Site, optional reading-based writing instruction (summary, reaction, and two-part response), a chapter introducing the short essay, a chapter that includes basic documentation with the 2009 MLA Update, and a brief handbook supported by exercises and quizzes on the Student Companion Site.

KEY FEATURES

• An expanded scope focuses on writing the paragraph but offers the option for instructors to assign the short essay either occasionally or frequently.
• Additional instruction, writing topics, and writing prompts on reading-based writing as the summary, reaction, and two-part response have been added.
• The Fifth Edition includes eight new reading selections with more third-person, objective perspectives.
• New examples of documented student writing appear in the modes chapters.

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8. Analysis by Division: Examining the Parts
9. Process Analysis: Writing about Doing
10. Cause and Effect: Determining Reasons and Outcomes
11. Comparison and Contrast: Showing Similarities and Differences
12. Definition: Clarifying Terms
13. Argument: Writing to Influence
Susan Fawcett

Evergreen: A Guide to Writing with Readings combines carefully crafted instruction, high-interest readings and student models, and plentiful practice exercises to provide the most effective paragraph-to-essay-level developmental writing text on the market. The Ninth Edition includes expanded and revised coverage of writing essays, including an additional essay chapter and numerous additional student models. The new sections follow author Susan Fawcett’s MAP (model-analysis-practice) format, which provides an example of a concept followed by clear description and analysis, and then the opportunity for immediate hands-on practice. Photographs and a colorful design, as well as high-interest readings by diverse authors, engage and motivate students and have special appeal to the visual learner.

KEY FEATURES

• Expanded coverage of essay writing includes a new chapter on “Types of Essays”; additional student models for each writing pattern; and graphic organizer diagrams that lead students through the process of writing an essay.

• Additional content for the visual learner includes 20 new photographs to challenge and engage students, a color-coded essay template, and a colorful design that draws attention to main points and key features.

• New student models throughout the text and in the “Writer’s Workshops” at the ends of each unit provide realistic models for students’ own writing.

• New “Learning Styles” annotations in the Annotated Instructor’s Edition point out how information about a student’s learning style can be used to facilitate learning.

• New seven new reading selections in Unit 8 feature diverse topics and authors, with high-interest selections.

• Superior ESL coverage includes integrated practice opportunities for grammar and spelling, an ESL Appendix that focuses on particular ESL stumbling blocks, ESL Tip annotations in the AIE, and a separate Guide to Teaching Evergreen with ESL Students.

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10. Comparison and Contrast
11. Classification
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13. Persuasion

UNIT 4: WRITING THE ESSAY
14. The Process of Writing an Essay
15. The Introduction, the Conclusion, and the Title
16. Types of Essays I
17. Types of Essays II
18. Summarizing, Quoting, and Avoiding Plagiarism
19. Strengthening an Essay with Research
20. Writing Under Pressure: The Essay Examination

UNIT 5: IMPROVING YOUR WRITING
21. Revising for Consistency and Parallelism
22. Revising for Sentence Variety
23. Revising for Language Awareness
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29. Past Tense
30. The Past Participle
31. Nouns
32. Pronouns
33. Prepositions
34. Adjectives and Adverbs
35. The Apostrophe
36. The Comma
37. Mechanics
38. Putting Your Proofreading Skills to Work

UNIT 7: STRENGTHENING YOUR SPELLING
39. Spelling
40. Look-Alikes/Sound-Alikes

UNIT 8: READING SELECTIONS


Susan Fawcett

Evergreen combines carefully crafted instruction, high-interest readings, and student models with numerous sequenced practices. This two-volume Evergreen Compact provides a convenient and portable alternative for instructors who prefer smaller-trim books for their students. The Evergreen Compact instruction book contains all instruction, writing assignments, art, and readings in the regular Evergreen Ninth Edition, but the practices have been moved to the Evergreen Compact Edition Workbook. The workbook contains all practice exercises and visual images that relate to the practices. Each book has its own Annotated Instructor’s Edition that provides and marginal notations, Teaching Tips, ESL Tips, and Learning Styles Tips.

KEY FEATURES

• In the two-volume Evergreen Compact set, the exercises appear in the companion Compact Edition Workbook, which can be bundled with the Evergreen Compact textbook.

• Expanded coverage of essay writing includes a new chapter on types of essays, additional student models for each writing pattern, and graphic organizer diagrams that lead students through the process of writing an essay.

• Additional content for the visual learner includes color photographs to challenge and engage students, a color-coded essay template, and a colorful design that draws attention to main points and key features.

• New student models appear throughout the text and in the Writer’s Workshop exercises in the companion workbook.

• Seven new reading selections in Unit 8 feature diverse topics and authors, with high-interest selections such as Jessica Bennett’s “The Flip Side of Internet Fame,” Wang Ping’s “Book War,” and Andrew Sullivan’s “Why the M Word Matters to Me.”

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UNIT V: IMPROVING YOUR WRITING
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27. Avoiding Sentence Errors
28. Present Tense (Agreement)
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30. The Past Participle
31. Nouns
32. Pronouns
33. Prepositions
34. Adjectives and Adverbs
35. The Apostrophe
36. The Comma
37. Mechanics
38. Putting Your Proofreading Skills to Work

UNIT VII: STRENGTHENING YOUR SPELLING
39. Spelling
40. Look-Alikes/Sound-Alikes

UNIT VIII: READING SELECTIONS


Sandra Scarry | Formerly with the Office of Academic Affairs, City University of New York
John Scarry | Hostos Community College, City University of New York

For more than 20 years, The Writer’s Workplace has helped more than half a million two- and four-year students work their way toward rewarding careers in a variety of fields. Presented in a clear and visually appealing fashion, this text breaks down the difficult writing concepts into easy-to-read, step-by-step explanations. All elements of writing, from grammar through the writing process, are covered in this approachable style, making it the most comprehensive yet most engaging text available for the beginning writing student. Writing examples and exercises new to the Seventh Edition cover topics of high interest and relevance to today’s students.

KEY FEATURES

• A wealth of new practices and exercises provide fresh content for this edition, most notably the inclusion of current topics such as student credit card debt, serious head injuries among young people playing sports, childhood obesity, global warming, and the need for more fuel-efficient cars.

• Many new model paragraphs include fine writing from such well-known names as E. B. White, Colin Powell, and Deborah Tannen.

• All grammar concepts are presented with careful explanation and numerous illustrative examples, easing students into the material in a respectful and reassuring manner.

• Mastery Tests at the end of each of the grammar and mechanics chapters reinforce all of the concepts taught in the chapter, while the editing tests offer a cumulative review.

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Both books follow the same Table of Contents through Chapter 33; Part VI appears in The Writer’s Workplace with Readings, 7th Edition only.

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PART II: CREATING EFFECTIVE SENTENCES
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  4. Making Subjects and Verbs Agree
  5. Understanding Fragments and Phrases
  6. Combining Sentences Using Three Options for Coordination
  7. Combining Sentences Using Subordination
  8. Correcting Fragments and Run-Ons
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  10. Working with Adjectives, Adverbs, and Parallel Structure
  11. Practicing Irregular Verbs
  12. Mastering Verb Tenses
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PART VI: FURTHER READINGS FOR THE COLLEGE WRITER
The Write Start: Paragraphs to Essays with Professional and Student Readings, 4th Edition
Gayle Feng-Checkett | St. Charles Community College
Lawrence Checkett | St. Charles Community College

The Write Start: Paragraphs to Essays introduces the developing writer to the basic elements necessary for writing effective essays in the academic environment. The Fourth Edition focuses first on writing paragraphs that express thoughts about a topic, then on expanding the topic to the longer essay format. These skills will help students communicate more effectively and prepare them for the rigors of their first college-level composition course. Extended material for teachers who have ESL students alongside native speakers in the developmental classroom includes highlighted material in the instructional chapters as well as extensive grammar practice in the "Writer's Resources" section.

KEY FEATURES

- End-of-chapter writing assignments reinforce learning and help students apply what they have read.
- Reading Comprehension Questions in every chapter help students think about writing by understanding what they have read.
- Three-Item Essay Map presents a five-paragraph essay structure with three body paragraphs to help students understand, incorporate, and master the writing process.

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35. Editing Practice for Appropriate Word Choice

Additional Readings
Gina Hogan | Citrus College

Teaching writing as part of a building activity provides students with an easy-to-remember image that helps them understand and apply good writing construction. This building process helps them see how each writing block sets the foundation for the next block; as a result, their confidence in writing skills grows. The first foundational block is writing correct sentences, the second, writing effective paragraphs, and finally writing effective essays. Just as actual foundations require raw materials, so does each writing building block require specific elements. For example, in grammar, to build a correct sentence, you need nouns, verbs, prepositions, conjunctions, and other grammatical elements.

As the third book of the Building Better series, Building Better Essays builds on students' knowledge of effective paragraph construction, (covered in Building Better Paragraphs) to get them to the next step of putting paragraphs together successfully in coherent essays. Many writing books present content in too complex a manner without enough opportunities for practice, or present so many topics that students are simply overwhelmed. The Building Better series evolved to be flexible enough that the books can also be used as quick reference guides by all college students or writing instructors. Any student who needs help writing concise and clear essays can benefit from the pedagogy of Building Better Essays. Instructors looking for a rich focus on essay construction, simple and brief explanations that are easy to remember, and variety of practice exercises will find it in this book. Economically priced, this book is part of the Advantage Series.

KEY FEATURES

• Building Block Organization. Using the “building” theme, the author breaks patterns of writing into two building units. The first unit addresses formal or prescriptive essay structures, and the second covers informal or loose essay structures with each chapter building on the skills discussed in previous chapters.

• Value Price. As part of the Advantage Series, Building Better Essays is affordably priced.

• Varied Opportunities for Practice. Students participate in real, structured, writing exercises throughout every chapter of the book. The chapters encourage students to apply grammar skills to editing fiction and non-fiction texts and to writing on different topics in preparation for academic writing. The Building Skills exercises have students use increased levels of effort and independence to practice newly learned skills, transitioning from identifying successful sentence writing in practice sets to producing their own effective writing.

• A Focus on Collaboration. Building Skills Together promotes collaborative work essential to writing and engagement, and Peer Feedback Worksheets facilitate effective collaboration.

• Review. Chapter Skills Review provides comprehensive, cumulative practice for each grammar concept.

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11. Literary Analysis: Building Essays about Literature

UNIT IV: BUILDING ESSAYS WITH RESEARCH

12. Argumentation: Building Essays with Research

APPENDICES
Bridges to Better Writing, 2nd Edition

Luis Nazario | Pueblo Community College
Deborah Borchers | Pueblo Community College
William Lewis | Pueblo Community College

Bridges to Better Writing, 2nd Edition, makes the writing process less daunting to students by guiding them through each step, giving them only what they need to know for a specific writing task. Throughout the text, the authors incorporate the writing process, grammar, and professional writing models into their discussion of the methods of development so that students can connect the skills all at once. With writing samples from each method that illustrate how writing is relevant to students’ academic, personal, and future professional lives, Bridges to Better Writing motivates students to take control of their futures by developing better writing skills.

NEW TO THIS EDITION

• The Second Edition has been significantly restructured to emphasize the reading and writing connection. Professional writing examples and associated reading comprehension and vocabulary activities are now integrated into the core writing chapters of the book.
• Reading selections are now incorporated into the writing chapters in order to make a more natural connection between the two skills.

KEY FEATURES

• Throughout Part I, the authors integrate information about the writing process with methods of development and grammar coverage, showing students how these subjects combine to create successful writing without overwhelming them with too much detail. Writing samples drawn from academic, career, and everyday life show students how writing skills can improve every facet of their adult lives.
• While reviewing the basics of style, word choice, and punctuation, the text’s in-depth grammar coverage exposes the top 10 common grammatical errors that students make. Grammar practice has been moved to the online English CourseMate component for the text.
• The text begins with an excellent introduction to the writing process that discusses myths about writing and offers prewriting techniques designed to get students excited about becoming better writers.

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H12. Using Commas, Semicolons, and Colons

H13. Other Punctuation and Capitalization
Lee Brandon | Mt. San Antonio College

Fresh, vibrant, concise, and affordable, the Fifth Edition of *At a Glance: Essays* focuses on writing correct, effective essays in specific and combined rhetorical patterns. The author, Lee Brandon, highlights the writing process with an emphasis on revision, including twenty-one integrated professional and student essays verified by classroom testing to compel reading, provoke discussion, and inspire writing. The text includes a handbook chapter supported by strong Student and Instructor Companion websites, plus two chapters on documented writing with the 2009 MLA Update and an illustrated ten-step approach. An optional reading-based writing of summaries, reactions, and two-part responses promotes critical thinking by linking reading to writing. A career-related writing section accommodates career-minded students and career-conscious programs. A reproducible *Writing Process Worksheet* (at the end of the Student Overview and on the Student and Instructor Companion Sites) provides guidance for students and saves time and effort for instructors by providing documentation on the progression or completion of an assignment.

**KEY FEATURES**

- New applications of the acronyms CLUESS and COPS help students revise and edit their individual work and do peer evaluations.
- New instruction on the summary, reaction, and two-part response as reading-based writing appears in nine chapters.
- This edition adapts five modes for optional Career-Related Writing.
- The Fifth Edition incorporates the MLA 2009 Update with a research paper unit organized around the ten illustrated steps.
- An abundance of printable quizzes for reading selections and handbook matters, which can be used for classroom instruction, now appear on the Instructor Companion Site.

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11. Definition: Clarifying Terms
12. Argument: Writing to Influence
13. The Research Paper
NEW for Integrated Reading and Writing

Whether your school has moved to an integrated course to improve student motivation and retention rates, transition students to their core courses more quickly — or simply leverage the efficiencies of teaching reading and writing together, Fusion is for you!

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• Integrated grammar instruction
• Extensive instructor support

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Cengage Learning is pleased to announce the January 2012 publication of the Fusion: Integrated Reading and Writing series for the combined reading and writing course.

― Mary Etter, Davenport University

― Julie Voss, Front Range Community College

For more information, to view sample chapters, and more visit: www.cengage.com/community/Fusion